ALMONTE GENERAL HOSPITAL MINUTES OF THE BOARD OF DIRECTORS OPEN MEETING HELD ON MONDAY, JANUARY 24, 2022 VIA ZOOM CONFERENCE

PRESENT:

٧	F. Bird	٧	J. Milko
٧	L. Gardiner	٧	S. Muston
٧	J. Hann	٧	D. Oosterhoff
٧	L. Heslop	٧	D. Perley- Chair
٧	R. Larkin	٧	M. Vermette
٧	B. Lowry Bagshaw	٧	M. Wilson Trider
٧	G. McKillop	٧	B. Young

STAFF:

٧	K. Harbord	٧	A. Roberts
٧	T. McLelland	٧	R. Shaw
		٧	GUEST: T. Mellema, LCPS Chief

Board Education Presentation: Community Paramedicine Program: Presentation By LCPS Chief Travis Mellema

The Board Chair invited Chief Mellema to provide a presentation on the Community Paramedicine (CP) Program which the Chief defined as a model of care whereby "paramedics apply their training and skills in *non-traditional community-based environments* outside of the usual emergency response/transport model." The presentation covered the following areas:

- Benefits of the program
- Trend of population growth
- Brief History/Evolution of CP in Lanark County
- Lanark County 911 trends
- Temporary pilot funding streams
- Demonstrated need and utilization of CP
- Distribution of CP referrals in 2020
- Bringing healthcare into patients homes
- 911 calls pre and post enrollment of CP program
- Remote patient monitoring
- CP program at a glance 2021
- CP Covid-19 Response
- New CP office
- Testimonials

Chief Mellema answered questions, was thanked for the presentation, and was asked to congratulate the service on a great program. Chief Mellema left the meeting.

1.0	Call to Order
	The Chair called the meeting to order at 7:38 pm.
2.0	Declaration of Conflict of Interest
	No conflicts were declared.
3.0	Reminder to Consider Ethical Issues
	Directors were reminded to consider ethical issues.

4.0	Approval of Agenda				
	IT WAS MOVED AND SECONDED THAT THE AGENDA BE APPROVED.				
	MOTION CARRIED				
5.0	Chair's Remarks				
	 D. Perley addressed the following: Welcomed everyone to the first meeting of 2022 and thanked everyone for their patience as meetings continue to be held by zoom. Informed Directors that the meeting evaluation survey (in a Survey Monkey link) has been sent to them by T. McLelland to be completed after the meeting Asked A. Roberts if there was anything to add to the Foundation Report. A. Roberts thanked all Directors for their continued support and expressed the need to find volunteers to join the CT Cabinet. Anyone with suggestions can email A. Roberts or D. Perley. Thanked the Directors for their support of the foundation noting that they were happy with the level of support from the Hospital Board and are ahead of their fundraising budget. Asked Chief of Staff G. McKillop if there was anything to report other than the credentialing motion being addressed later in the evening. The Chief of Staff did not have anything further to add. 				
6.0	Consent Agenda Matters				
	IT WAS MOVED AND SECONDED THAT THE FOLLOWING ITEMS CONTAINED IN THE CONSENT AGENDA BE APPROVED:				
	 a. Minutes of the November 22, 2021 Board of Directors meeting b. Financial statements for the 8 months ended November 30, 2021 c. Updated MRHA Communications Plan d. Medical Advisory Committee physician credentialing recommendations MOTION CARRIED				
7.0	Business Arising from the Minutes				
	There was no business arising from the minutes.				
8.0	Matters Requiring Decision				
	8.1 Updated Policy IV-1 Signing Authority				
	The policy was reviewed and no concerns were raised.				
	IT WAS MOVED AND SECONDED THAT POLICY IV-1 SIGNING AUTHORITY BE APPROVED AS PRESENTED.				
	MOTION CARRIED				
	8.2 Kids Come First Ontario Health Team – Collaborative Decision Making Arrangement				
	The President & CEO (the "CEO") referred to the document included in the package and noted that AGH's role is not active on a continuous basis but rather episodic. B. Lowry-Bagshaw declared a conflict of interest as an employee of CHEO who works closely with Kids Come First. No concerns were raised.				
	IT WAS MOVED AND SECONDED THAT AUTHORIZATION OF THE BOARD CHAIR TO SIGN THE KIDS COME FIRST HEALTH TEAM COLLABORATIVE DECISION MAKING ARRANGEMENT AND PARTICIPATION CONFIRMATION DOCUMENTS BE APPROVED.				
	MOTION CARRIED B. LOWRY-BAGSHAW - ABSTAINED				
9.0	Matters for Discussion				
	9.1 Report of the CEO & Senior Team				
	The CEO noted that the Report was included in the package and provided the following verbal updates:				

• Since the Report another three Residents have tested positive for COVID for a total of 12. (10%). They are localized on one unit and are mildly ill. No further staff have tested positive since the Report was written. Communication is being managed well with families.

A question was raised regarding how the staff is coping. The CEO reported that there is general tiredness and staffing challenges as absenteeism fluctuates. Some Medical Staff have also had to isolate due to family members testing positive.

A question was raised regarding the Cyber Security Response Simulation. CEO. Wilson Trider noted that it was held at the last LDI to help leaders work through operational issues beyond "calling NOVA or K. Harbord" if a situation occurred. Information was gathered to understand gaps in current information and documents. Policies will need to be drafted with some requiring Board approval. Discussion was held and it was agreed that once details of the plan are ironed out, a simulation with the Board may be planned.

9.2 Near Miss of the Month

The Vice President Patient & Resident Services and Chief Nursing Executive (the "CNE") J. Hann noted that a copy of the Near Miss of the Month for December has been included in the package for information.

9.3 Compliment/Concern - Quality Committee

The CNE shared a concern submitted by an employee of AGH/FVM who visited the AGH Emergency Department. The patient felt that staff used an inappropriate and dismissive tone when speaking with her. Triage staff were reminded of the proper use of AIDET when caring for all patients. The employee was happy with the investigation and follow-up from the Emergency Manager.

CNE Hann shared positive feedback from an Emergency Department patient who recognized that there were many patients in the waiting room and felt the physician was patient, well versed in what they do and thorough in their assessment. As a patient who will be moving to Almonte in the near future they were very pleased with the hospital service.

10.0 Matters for Information

There were no matters for information.

11.0 Other Business

Chair Perley noted that the Board Workplan was included in the package for information.

The Chair thanked Directors Oosterhoff, Young and Smith (from CPDMH) for providing their education reports for information.

12.0 Next Meeting(s)

The next meetings are scheduled for:

Regular Board of Directors Meeting –March 28, 2022.

13.0 Adjournment

There being no further business, IT WAS MOVED THAT THE MEETING BE ADJOURNED.

D. Perley, Board Chair M. Wilson Trider, Secretary