

**ALMONTE GENERAL HOSPITAL  
MINUTES OF THE BOARD OF DIRECTORS  
OPEN MEETING HELD ON  
MONDAY, JANUARY 25, 2021  
VIA ZOOM CONFERENCE**

**PRESENT:**

√	Mrs. F. Bird	√	Dr. U. McGarry
√	Mr. L. Gardiner	√	Dr. G. McKillop
√	Mr. J. Hann	√	Mrs. S. Muston
√	Dr. L. Heslop	√	Mr. D. Perley- Chair
√	Mr. R. Larkin	√	Mr. M. Vermette
√	Dr. M. Leonard	√	Mrs. M. Wilson Trider
√	Ms. B. Lowry Bagshaw	√	Mr. B. Young

**GUESTS:**

√	Mr. A. Newman, KPMG	√	Mr. A. Roberts
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**STAFF:**

√	Ms. K. Harbord	√	Ms. T. McLelland
		√	Mr. R. Shaw

**Board Education Presentation: HIROC**

Mr. Perley welcomed Mr. Andrew Newman from KPMG who provided information on Financial Statements and Board Governance. Question were raised and answered. Mr. Newman was thanked for his presentation and left the meeting.

<b>1.0</b>	<b>Call to Order</b>
	Mr. Perley called the meeting to order at 7:45 pm.
<b>2.0</b>	<b>Declaration of Conflict of Interest</b>
	No conflicts were declared.
<b>3.0</b>	<b>Reminder to Consider Ethical Issues</b>
	Members were reminded to consider ethical issues.
<b>4.0</b>	<b>Approval of Agenda</b>
	<b>IT WAS MOVED AND SECONDED THAT THE AGENDA BE APPROVED.</b>
	<b><u>MOTION CARRIED</u></b>
<b>5.0</b>	<b>Chair's Remarks</b>
	Mr. Perley addressed the following: <ul style="list-style-type: none"> <li>• Informed Members that the meeting evaluation survey (in a Survey Monkey link) has been sent to them by Ms. McLelland to be completed after the meeting</li> <li>• Asked Mr. Roberts if he had anything to add to the Foundation report – Mr. Roberts updated the Board on the recruitment of new DI Campaign Cabinet members and that they are always looking for more volunteers that represent the different sectors. He welcomed any suggestions to be sent to Mr. Perley.</li> </ul>

6.0	<p><b>Consent Agenda Matters</b></p> <p><b>IT WAS MOVED AND SECONDED THAT THE FOLLOWING ITEMS CONTAINED IN THE CONSENT AGENDA BE APPROVED:</b></p> <ul style="list-style-type: none"> <li>a. Minutes of the November 23, 2020 Board of Directors meeting</li> <li>b. Financial statements for the 8 months ended November 30, 2020</li> <li>c. Medical Advisory Committee physician credentialing recommendations</li> </ul> <p style="text-align: right;"><b><u>MOTION CARRIED</u></b></p>
7.0	<p><b>Business Arising from the Minutes</b></p> <p>There was no business arising from the minutes.</p>
8.0	<p><b>Matters Requiring Decision</b></p> <p>There were no matters requiring decision.</p>
9.0	<p><b>Matters for Discussion</b></p> <p><b>9.1 Report of the Chief of Staff</b></p> <p>Dr. McKillop provided an update on the status of the vaccine for FVM residents and that consent is being obtained - for those residents who are unable, families are being contacted.</p> <p>A question was raised regarding a discussion in the MAC meeting minutes indicating that there is still hesitancy regarding the vaccine and suggested more information be provided on the Hospital Website. Dr. McKillop noted that Public Health has been providing a lot of good information on their website which could be linked from the Hospital site. He also noted that he and some others will be wearing Vaccine Champion buttons so that staff can stop them at any time and ask any questions they may have. Mrs. Trider added that Managers have been asking a rounding question that directly relates to vaccine hesitancy and if they have any questions they would like addressed to eliminate any fears they may have.</p> <p><b>9.2 Report of the CEO &amp; Senior Team</b></p> <p>Mrs. Trider noted that the Report was included in the package. Mrs. Trider provided an update regarding the number of active Covid cases in the Region and of which how many are in Lanark East.</p> <p>Mrs. Trider also reported that the CT Scan has been moved into a Capital Projects approval process with the Ministry. Mr. Shaw and Mrs. Trider have been in discussions with the Ministry to help understand why. An update will be provided at the next meeting.</p> <p>Mr. Shaw was asked if there will be any disruption to the supply chain in regards to the Nurse Call upgrade and Chubb security system. Mr. Shaw reported that at this point they are waiting for some components but is not concerned that it won't be substantially complete by the end of March. Purchase orders for the Chubb system are being issued the following day to speed up the process and installation will be started by March 31.</p> <p><b>9.3 Quality of Care: Near Miss of the Month</b></p> <p>Mr. Hann noted that a copy of the Near Miss of the Month for December has been included in the package for information.</p> <p><b>9.4 Quality of Care: Compliment/Concern</b></p> <p>Mr. Hann shared a concern from a patient in the Emergency waiting room who felt that the chairs were not being cleaned in between patients and that there were too many for the size of the area. The Manager followed up and have asked the screeners to be more proactive by helping to wipe down the</p>

	<p>chairs. Chairs have been replaced with new ones and are now properly distanced.</p> <p>Mr. Hann shared positive feedback from a family of a FVM resident who passed away. They expressed their sincere thanks for the exceptional and compassionate care of their loved one. They also noted that their experience has always been positive and staff showed empathy during their loved ones final days. The family provided a donation to the Foundation in memoriam.</p>
<b>10.0</b>	<b>Matters for Information</b>
	<b>10.1 Board Workplan</b>
	Mr. Perley noted that the Board Workplan was included in the package for information.
<b>11.0</b>	<b>Other Business</b>
	There was no other business.
<b>12.0</b>	<b>Next Meeting(s)</b>
	<p>The next meetings are scheduled for:</p> <ul style="list-style-type: none"> <li>• Regular Board of Directors Meeting –March 22, 2021.</li> </ul>
<b>13.0</b>	<b>Adjournment</b>
	<p>There being no further business, <b>IT WAS MOVED THAT THE MEETING BE ADJOURNED.</b></p> <p>_____</p> <p><b>Mr. D. Perley, Board Chair</b>                      <b>Mrs. M. Wilson Trider, Secretary</b></p>