

**ALMONTE GENERAL HOSPITAL
MINUTES OF THE BOARD OF DIRECTORS
OPEN MEETING HELD ON
MONDAY, JULY 23, 2018
IN THE AGH BOARDROOM**

PRESENT:

| | | | |
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| √ | Ms. F. Bird | √ | Mr. R. Larkin - Chair |
| √ | Ms. D. Bremner | √ | Dr. M. Leonard |
| √ | Dr. C. Deschenes | √ | Dr. U. McGarry |
| √ | Dr. L. Heslop | √ | Mr. D. Perley |
| √ | Ms. C. Hobbs | √ | |
| √ | Ms. I. Kadoke | √ | Mrs. M. Wilson Trider |

REGRETS:

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|---|----------------|---|----------------|
| X | Mrs. S. Muston | X | Ms. R. de Kemp |
| | | X | Mr. P. Virgin |

STAFF:

GUESTS:

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| √ | Ms. K. Harbord | √ | Ms. M. Dillibaugh – Volunteer Services Chair |
| X | Mr. A. Roberts | | |
| √ | Ms. T. McLelland | | |
| X | Mr. R. Shaw | | |

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| 1.0 | Call to Order |
| | Mr. Larkin called the meeting to order at 5:30 pm. |
| 2.0 | Declaration of Conflict of Interest |
| | No conflicts were declared. |
| 3.0 | Reminder to Consider Ethical Issues |
| | Members were reminded to consider ethical issues. |
| 4.0 | Approval of Agenda |
| | IT WAS MOVED AND SECONDED THAT THE AGENDA BE APPROVED. |
| | <u>MOTION CARRIED</u> |
| 5.0 | Chair's Remarks |
| | Mr. Larkin thanked Dr. Leonard for deciding to stay on with the Board to help with the Quality Committee in light of Ms. de Kemp's leave of absence. |
| | Mr. Larkin noted page 32 of the package and referred to the Foundation's Annual Report and commended them on doing very well. |
| | Mr. Larkin noted that there have been side bar conversations occurring during the meetings and asked that they discontinue as they are disruptive. |

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| 6.0 | <p>Consent Agenda Matters</p> <p>IT WAS MOVED AND SECONDED THAT THE FOLLOWING ITEMS CONTAINED IN THE CONSENT AGENDA BE APPROVED:</p> <ul style="list-style-type: none"> a. Minutes of the May 28, 2018 Board of Directors meetings b. Medical Advisory Committee Annual physician credentialing recommendation <p style="text-align: right;"><u>MOTION CARRIED</u></p> |
| 7.0 | <p>Business Arising from the Minutes</p> <p>There was no business arising from the minutes.</p> |
| 8.0 | <p>Matters Requiring Decision</p> <p>8.1 HSA Amending Agreement</p> <p>Ms. Harbord reported that the Hospital is in a deficit and that she is currently going through the budget by Department looking at ways to improve processes and to find savings. Contracts are being reviewed and business strategies to help balance the budget. She is also reviewing overtime and departmental spending habits. A new budget will be generated and provided to the Finance & Audit Committee for review in early September. A discussion was held.</p> <p>Ms. Harbord referred to the minutes of the Executive Committee meeting noting the motion to approve the HSA Amending Agreement needed be signed by July 3, 2018. In accordance with the by-laws the Board of Directors will need to ratify the motion.</p> <p>IT WAS MOVED AND SECONDED THAT THE BOARD OF DIRECTORS RATIFY THE EXECUTIVE COMMITTEE’S APPROVAL TO AUTHORIZE THE VICE CHAIR AND THE PRESIDENT & CEO TO SIGN THE 2018/20 HSA AMENDING AGREEMENT AS PRESENTED.</p> <p style="text-align: right;"><u>MOTION CARRIED</u></p> <p>8.2 Spending Authority</p> <p>Mrs. Trider reported that at the last Board meeting a motion was passed to extend spending authority until the end of June and an additional motion is needed to extend spending until the September 24 meeting of the Board of Directors.</p> <p>IT WAS MOVED AND SECONDED THAT THE BOARD RATIFY THE EXECUTIVE COMMITTEE’S APPROVAL TO GRANT THE CEO AUTHORITY TO CONTINUE EXPENDITURE ON HOSPITAL OPERATIONS IN ACCORDANCE WITH THE 2018/19 HOSPITAL ANNUAL PLANNING SUBMISSION UNTIL THE SEPTEMBER 24, 2018 BOARD OF DIRECTORS MEETING.</p> <p style="text-align: right;"><u>MOTION CARRIED</u></p> |
| 9.0 | <p>Matters for Discussion</p> <p>9.1 Report of the CEO & Senior Team</p> <p>Mrs. Trider noted that the Report was included in the package. No questions were raised.</p> <p>9.2 Compliment/Concern – Quality Committee</p> <p>Mrs. Trider referred to a concern that was received from a patient waiting in the Emergency Department. The concern was regarding the lack of water available and there not being a recycling bin for those who purchase a bottle of water from the dispenser. The patient suggested installing a water fountain. After discussing with Mr. Shaw and Ms. Duncan, Mrs. Trider replied to the concern indicating that it would be too expensive to install a water fountain and that purchasing a water cooler would also cause an expense and someone having to continually replace the bottles. They have however, installed a cup dispenser in the washroom. Mrs. Trider</p> |

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| | <p>noted that she is still addressing a second concern regarding the availability of food.</p> <p>Mrs. Trider read a compliment from a patient on the med/surg unit who after returning to her home in Almonte said that she was fortunate to have wonderful care givers in her community.</p> |
| 10.0 | Matters for Information |
| | Mr. Larkin noted that the OHA Board Chair and OHA President Reports was included in the package for information. |
| 11.0 | Other Business |
| | There was no other Business. |
| 12.0 | Next Meeting(s) |
| | <p>The next meetings are scheduled for:</p> <ul style="list-style-type: none"> • Regular Board of Directors Meeting –September 24, 2018. |
| 13.0 | Adjournment |
| | <p>There being no further business, IT WAS MOVED THAT THE MEETING BE ADJOURNED.</p> <p>_____</p> <p>Mr. R. Larkin, Board Chair</p> <p>_____</p> <p>Mrs. M. Wilson Trider, Secretary</p> |