# ALMONTE GENERAL HOSPITAL MINUTES OF THE BOARD OF DIRECTORS OPEN MEETING HELD ON MONDAY, MARCH 28, 2022 VIA ZOOM CONFERENCE

# PRESENT:

٧	F. Bird	٧	J. Milko
٧	L. Gardiner	٧	S. Muston
٧	J. Hann	٧	D. Oosterhoff
٧	L. Heslop	٧	D. Perley- Chair
٧	R. Larkin	٧	M. Vermette
٧	G. McKillop	٧	M. Wilson Trider
		٧	B. Young

## **GUESTS:**

X B. Lowry Bagshaw V A. Roberts	√ A. Roberts	owry Bagshaw
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# **STAFF:**

٧	K. Harbord	٧	T. McLelland
		٧	R. Shaw

1.0	Call to Order					
	The Chair called the meeting to order at 7:00 pm.					
2.0	0 Declaration of Conflict of Interest					
	No conflicts were declared.					
3.0	Reminder to Consider Ethical Issues					
Members were reminded to consider ethical issues.						
4.0 Approval of Agenda						
	IT WAS MOVED AND SECONDED THAT THE AGENDA BE APPROVED.  MOTION CARRIED					
5.0	Chair's Remarks					
	<ul> <li>D. Perley addressed the following:</li> <li>Informed Directors that the meeting evaluation survey (in a Survey Monkey link) has been sent to them by T. McLelland to be completed after the meeting</li> <li>Noted that the May Board meeting falls on the Long weekend and therefore has been rescheduled to May 24<sup>th</sup> or 30<sup>th</sup> – T. McLelland will confirm as soon as everyone completes the doodle poll.</li> <li>Acknowledge the passing of Margaret Brunton and expressed gratitude for the many years of service as a Foundation Board member and many more years of support as the Hospital's #1 fan and fundraiser. One who truly never missed an opportunity to promote the hospital and to ask people to support it. M. Brunton was the recipient of the Foundation's Bert McIntyre award for volunteerism in 2020.</li> <li>Thanked B. Young for attending the Staff Thank you event on behalf of the Board</li> <li>Asked A. Roberts if he had anything to add to the Foundation report – A. Roberts reported that the Foundation has approved to increase the amount of their annual funding promise to the Hospital</li> </ul>					

from \$200,000 to \$400,000. The Directors were appreciative for the Foundation's continued support and efforts.

# **6.0** Consent Agenda Matters

# IT WAS MOVED AND SECONDED THAT THE FOLLOWING ITEMS CONTAINED IN THE CONSENT AGENDA BE APPROVED:

- a. Minutes of the January 24, 2022 Board of Directors meeting
- b. Financial statements for the 9 months ended December 31, 2021
- c. Authorization of the President & CEO to sign the LSAA 2021 Declaration of Compliance
- d. Authorization of the CEO and CFO to sign the RBC Loan Renewal for a 10 year term
- e. Medical Advisory Committee physician credentialing recommendations

#### **MOTION CARRIED**

## 7.0 Business Arising from the Minutes

There was no business arising from the minutes.

# 8.0 Matters Requiring Decision

# 8.1 L-SAA Amending Agreement dated March 31, 2021

L. Gardiner referred to the memo included in the package regarding recommendation to authorize the Board Chair and CEO to sign the L-SAA Amending Agreement. Details were reviewed and no concerns were raised.

IT WAS MOVED AND SECONDED THAT THE BOARD AUTHORIZE THE BOARD CHAIR AND CEO TO SIGN THE L-SAA AMENDING AGREEMENT DATED MARCH 31, 2022.

**MOTION CARRIED** 

# 8.2 Hospital Service Accountability Amending Agreement March 31, 2022

Mr. Gardiner referred to the memo included in the package regarding recommendation to authorize the Board Chair and CEO to sign the H-SAA Amending Agreement.

IT WAS MOVED AND SECONDED THAT THE BOARD AUTHORIZE THE BOARD CHAIR AND CEO TO SIGN THE H-SAA AMENDING AGREEMENT DATED MARCH 31, 2022.

**MOTION CARRIED** 

#### 8.3 Spending Authority April 1 to June 30, 2022

L. Gardiner referred to the memo included in the package and noted that the Finance & Audit (F&A) Committee reviewed a request to give the CEO interim spending authority at the levels of the approved 2021/22 operating budget to June 30, 2022. Approval of the operating budget for 22/23 is being deferred due to the lack of information to inform significant assumptions in the draft operating budget about revenues, funding and reimbursement of incremental COVID 19 costs.

IT WAS MOVED AND SECONDED THAT THE BOARD AUTHORIZE THE CEO TO CONTINUE EXPENDITURE ON HOSPITAL OPERATIONS IN ACCORDANCE WITH THE 2021/22 HOSPITAL ANNUAL PLANNING SUBMISSION UNTIL THE JUNE 2022 MEETING OF THE BOARD OF DIRECTORS.

# **MOTION CARRIED**

#### 9.0 Matters for Discussion

# 9.1 Report of the CEO & Senior Team

The President & CEO (the "CEO") noted that the Report was included in the package.

K. Harbord provided an update regarding support from the Ontario Health Director approving additional funds of \$95, 675 to be used for Cyber Security.

R. Shaw provided a CT Project update indicating that the Ministry has agreed to streamline the process as the 5 stage process has been a challenge to manage. There is still more work to be done but is positive in working together to come up with a satisfactory solution. 9.2 Quality of Care: Near Miss of the Month The Vice President Patient & Resident Services and Chief Nursing Executive (the "CNE") J. Hann noted that a copy of the Near Miss of the Month for February has been included in the package for information. 9.3 Quality of Care: Compliment/Concern The CNE shared a concern submitted by a patient's family member who was transported by ambulance from home to the AGH Emergency Department. After two hours of waiting for an update the family member inquired and the response from the registration staff was discourteous. The family member asked again at shift change and noted that the staff member was more pleasant. The Manager followed up with the registration staff who was apologetic and will work on their customer service and attitude. CNE Hann shared positive feedback from a family who had an unexpected outcome on the Obstetrics unit. They expressed their gratitude to the staff who will have a lasting impact on their lives and thanked them for their exceptional service during a very difficult time. **Matters for Information** 10.0 10.1 Board Workplan Chair Perley noted that the OHA Board Chair Report and the AGH Board Workplan was included in the package for information. 11.0 **Other Business** There was no other business to discuss. 12.0 Next Meeting(s) The next meetings are scheduled for: Regular Board of Directors Meeting will be changed to May 24th due to the holiday Monday on the 23<sup>rd</sup>. 13.0 Adjournment There being no further business, IT WAS MOVED THAT THE MEETING BE ADJOURNED. D. Perley, Board Chair M. Wilson Trider, Secretary