

**ALMONTE GENERAL HOSPITAL  
MINUTES OF THE BOARD OF DIRECTORS  
OPEN MEETING HELD ON  
MONDAY, SEPTEMBER 23, 2019  
IN THE AGH BOARDROOM**

**PRESENT:**

√	Ms. F. Bird	√	Mrs. S. Muston
√	Ms. D. Bremner	√	Mr. D. Perley
√	Dr. C. Deschenes	√	Ms. J. Rolph
√	Mr. L. Gardiner	√	Mr. M. Vermette
√	Mr. R. Larkin - Chair	√	Mrs. M. Wilson Trider
√	Dr. M. Leonard	√	Mr. B. Young
√	Dr. U. McGarry		

**REGRETS:**

X	Dr. L. Heslop	X	Mr. E. Williams
X	Ms. B. Lowry Bagshaw		

**STAFF:**

**GUESTS:**

√	Ms. K. Harbord	√	Ms. M. Dillibaugh – Volunteer Services Chair
√	Ms. T. McLelland	√	
√	Mr. R. Shaw		
√	Mr. A. Roberts		

<b>1.0</b>	<b>Call to Order</b>
	Mr. Larkin called the meeting to order at 7:00 pm.
<b>2.0</b>	<b>Declaration of Conflict of Interest</b>
	No conflicts were declared.
<b>3.0</b>	<b>Reminder to Consider Ethical Issues</b>
	Members were reminded to consider ethical issues.
<b>4.0</b>	<b>Approval of Agenda</b>
	<b>IT WAS MOVED AND SECONDED THAT THE AGENDA BE APPROVED.</b>
	<b><u>MOTION CARRIED</u></b>
<b>5.0</b>	<b>Chair's Remarks</b>
	<p>Mr. Larkin addressed the following:</p> <ul style="list-style-type: none"> <li>• Welcomed Mr. Young and Mr. Vermette to their first AGH Board Meeting</li> <li>• Thanked Mr. Gardiner for attending the Foundation Paddle event</li> <li>• Thank Ms. Lowry Bagshaw, Mrs. Muston &amp; Dr. Deschenes for attending the Run/Walk</li> <li>• Thank Mrs. Muston, Dr. Heslop and Dr. Deschenes for being at the Inspiration Dinner and noted that the next dinner will be held on November 5.</li> <li>• Confirmed that in accordance with Policy II-1 Succession Planning, the CEO has provided an updated letter of advice to the Board in the event of an unexpected and prolonged absence.</li> <li>• Asked that members be mindful of the distraction caused by typing on laptops during Board meetings.</li> </ul>

6.0	<p><b>Consent Agenda Matters</b></p> <p><b>IT WAS MOVED AND SECONDED THAT THE FOLLOWING ITEMS CONTAINED IN THE CONSENT AGENDA BE APPROVED:</b></p> <ul style="list-style-type: none"> <li>a. Minutes of the June 24, 2019 Board of Directors meetings</li> <li>b. Finance &amp; Audit Committee Terms of Reference</li> <li>c. Financial statements for the 4 months ended July 31, 2019</li> <li>d. Governance &amp; Nominating Committee Terms of Reference</li> <li>e. Medical Advisory Committee physician credentialing recommendations</li> </ul> <p style="text-align: right;"><b><u>MOTION CARRIED</u></b></p>
7.0	<p><b>Business Arising from the Minutes</b></p> <p>There was no business arising from the minutes.</p>
8.0	<p><b>Matters Requiring Decision</b></p> <p><b>8.1 2019-20 Board of Directors Workplan</b></p> <p>Mr. Larkin noted that the 2019-20 Board Workplan was included in the package.</p> <p><b>IT WAS MOVED AND SECONDED THAT THE 2019-20 BOARD OF DIRECTORS WORKPLAN BE APPROVED.</b></p> <p style="text-align: right;"><b><u>MOTION CARRIED</u></b></p>
	<p><b>8.2 OHT “ To Be Named By Kids” Application Authorization</b></p> <p>Mrs. Trider reported that the OHT “To Be Named By Kids submission has been accepted and that AGH will be involved as an Associate member only. If there are any joint venture agreements to be reviewed in the future it will be brought forward to the Board for discussion and authorization.</p> <p>A discussion was held regarding the risks involved with authorizing AGH’s involvement. MRs Trider informed that she would attend meetings but the expectation would be that AGH would not have much involvement the first year but should see a higher level of support in the community and a closer working relationship with Open Doors.</p> <p><b>IT WAS MOVED AND SECONDED THAT THE BOARD CHAIR BE AUTHORIZED TO SIGN THE FOLLOWING COMMITMENT ON BEHALF OF ALMONTE GENERAL HOSPITAL OR A SIMILAR FORM OF COMMITMENT THAT IS NOT MATERIALLY DIFFERENT FROM THE FOLLOWING:</b></p> <p><b>WHEREAS:</b></p> <ul style="list-style-type: none"> <li>• <b>THE PARTICIPATING MEMBERS (MEMBERS) OF THE “TO BE NAMED BY KIDS” HEALTH TEAM HAVE BEEN GIVEN THE OPPORTUNITY TO MAKE A FULL APPLICATION FOR STATUS AS AN INTEGRATED CARE DELIVERY SYSTEM, OR ONTARIO HEALTH TEAM (OHT), PURSUANT TO THE GOALS OF THE CONNECTING CARE ACT.</b></li> <li>• <b>THE PARTICIPATING MEMBERS INCLUDE CLINICAL DELIVERY ORGANIZATIONS, FAMILIES, KEY COMMUNITY VOICES, PHYSICIANS AND CLINICIAN GROUPS AS WELL AS COMMUNITY HEALTH ENTITIES.</b></li> <li>• <b>THIS OHT WILL SERVE CHILDREN, YOUTH AND THEIR FAMILIES ACROSS THE CHAMPLAIN REGION OF EASTERN ONTARIO AND WILL SUPPORT OTHER HEALTH DELIVERY SYSTEMS AND OHTS IN THE REGION AND ACROSS ONTARIO,</b></li> <li>• <b>THE MEMBERS WISH TO BUILD ON THEIR EXTENSIVE AND CONTINUING HISTORY OF COLLABORATION TO:</b></li> <li>• <b>DELIVER COMPREHENSIVE PEDIATRIC AND YOUTH HEALTH SERVICES,</b></li> </ul>

- ⇒ DEVELOP FUTURE OPPORTUNITIES BENEFITING PATIENTS AND FAMILIES AND
- ⇒ ENSURE THE HEALTH SYSTEM CONTINUES TO INNOVATE AND DELIVER SERVICES IN THE MOST EFFICIENT AND EFFECTIVE MANNER.

- THE MEMBERS HAVE PARTNERED AND CO-AUTHORED THE PRINCIPLES, VALUES AND GOALS FOR THIS OHT AND PRELIMINARY UNDERSTANDINGS AS TO KEY ASPECTS OF HOW THIS OHT WILL FUNCTION IN ORDER TO DELIVER IMPROVED OUTCOMES TO PATIENTS AND FAMILIES AND MEET HEALTH SYSTEM METRICS
- THE MEMBERS HAVE AGREED TO A COLLABORATIVE FRAMEWORK FOR THE GOVERNING AND DELIVERY OF SERVICES THROUGH THIS OHT.

TO EVIDENCE SUPPORT FOR THIS OHT, THE UNDERSIGNED'S PARTICIPATION AND A COMMITMENT TO THE PRINCIPLES, GOALS AND OUTCOMES, INCLUDING PURSUING THE PLANNING FOR, FUNDING OF AND COLLABORATIVE DELIVERY OF SERVICES ASSOCIATED WITH THE OHT, THE UNDERSIGNED ACKNOWLEDGES AS FOLLOWS:

THE UNDERSIGNED SUPPORTS AND COMMITS, IN PRINCIPLE, AS FOLLOWS:

**PRINCIPLES AND VALUES**

1. COLLABORATE AND PARTNER TO BETTER CONNECT CARE FOR CHILDREN, YOUTH AND FAMILIES IN PURSUIT OF:
  - A. IMPROVING THE EXPERIENCE FOR CHILDREN, YOUTH AND FAMILIES;
  - B. IMPROVING THE HEALTH OF POPULATIONS;
  - C. REDUCING THE PER CAPITA COST OF HEALTH CARE; AND,
  - D. IMPROVING THE WORK LIFE OF PROVIDERS.
2. INCLUSIVE AND TRANSPARENT, EVIDENCE-BASED DECISION-MAKING,
3. COMMITMENT TO HEALTH EQUITY, AND
4. RECOGNITION AND RESPECT FOR ORGANIZATIONAL INTEGRITY, KEY COMMUNITY VOICES AND THE NEEDS OF UNDER-REPRESENTED POPULATIONS

**COMMITMENT TO GOALS**

5. ESTABLISHING A CLEAR AND EFFECTIVE DECISION-MAKING STRUCTURE WHICH WILL ALLOW FOR CLEAR ACCOUNTABILITIES, THE OPPORTUNITY FOR SHARED RESOURCES AND CONFLICT RESOLUTION; AND
6. CONTRIBUTE TO AND PARTNER IN THE SHARED PLANNING, RESOURCING AND DELIVERY OF SEAMLESS, EFFECTIVE AND EFFICIENT SERVICES TO THE PEDIATRIC AND YOUTH POPULATIONS SERVED BY THE MEMBERS.

THE ABOVE COLLABORATIVE AND INCLUSIVE FOUNDATION WILL PERMIT THE MEMBERS TO MOVE TO THE NEXT STAGE OF FINALIZING THE PROPOSED STRUCTURE TOGETHER WITH AN ALLIANCE OR JOINT UNDERTAKING AGREEMENT TO REFLECT THE UNDERSTANDINGS, AGREEMENTS AND COMMITMENTS OF THE PARTIES, THE ENTERING INTO OF ANY SUCH AGREEMENT TO BE AT THE DISCRETION OF EACH MEMBER.

THE UNDERSIGNED HEREBY AGREES TO THE ABOVE.

**MOTION CARRIED**

**8.3 Policy #III-7 Cyber Security**

Mr. Gardiner reported that the Finance & Audit Committee reviewed the draft Cyber Security policy and is recommending it to the Board of Directors for approval. He added that AGH was unable to use an existing policy as a guide because no other Hospital has this policy as of yet.

