



TITLE:	Occupational Health and Safety – Accountability Framework		
Manual/Policy#:	Board of Directors # III-4	Division:	AGH/ FVM/ LCPS
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1. POLICY STATEMENT:

The Organization, the Board of Directors (the “Board”) and Chief Executive Officer (the “CEO”) are committed to the health, safety and wellness of employees, and the prevention of occupational injuries and disease in support of a safe and healthy workplace.

2. SCOPE:

This policy addresses the Board’s obligations under Article 15.6 of the Organization’s by-laws.

All members of the Organization are expected to demonstrate their commitment towards a safe and healthy environment by acting in compliance with this Policy.

3. GUIDING PRINCIPLES:

N/A

4. DEFINITIONS:

N/A

5. PROCEDURE:

In accordance with the Organization’s Administrative By-law (Section 15.6), there will be an occupational health and safety program for the Organization, which includes procedures for:

- i) a safe and healthy work environment in the Organization;
- ii) the safe use of substances, equipment and medical devices in the Organization;
- iii) safe and healthy work practices in the Organization;
- iv) the prevention of accidents to persons on the premises of the Organization; and
- v) the elimination of undue risks and the minimizing of hazards inherent in the Organization environment; and

The Board will receive annual reports from the CEO, and/or person designated by the CEO to be in charge of occupational health and safety in the Organization, through the Board’s Human Resources Committee about the ability of the Organization to meet occupational health and safety requirements, identification of risk issues and program outcomes.

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The Board will receive quarterly reports from the CEO, and/or person designated by the CEO to be in charge of occupational health and safety in the Organization, through the Board's Human Resources Committee about statistical data on incidents. The Human Resources Committee will, from time to time, review the indicators being reported and make any changes deemed necessary in the view of the Committee and feasible in the context of the Organization's information resources to ensure that it is receiving appropriate data.

The CEO will report to the Board directly or through the Human Resources Committee as necessary on matters concerning the Occupational Health and Safety Program.

6. REFERENCES:

Occupational Health and Safety – Accountability Framework policies from the Board of Directors of Kingston General Hospital (Number II-6, Revision Date October 2014), Quinte Health Care (Number II-7, Revision Date March 2012) and Trillium Health Partners (Number II-7, Policy Manual dated November 2013)

7. APPENDICES:

N/A

Evaluation:

This policy will be reviewed every two years.